

EAST AYRSHIRE LEISURE TRUST - BOARD OF TRUSTEES

ANNUAL GENERAL MEETING

MINUTES OF MEETING HELD ON TUESDAY 14 SEPTEMBER 2021 AT 1802 HOURS IN THE RECEPTION ROOM, GRAND HALL, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Clare Maitland; Jim Roberts and John McGhee, Trustees; and Robin Hume; Jackie Livingston; James Adams; David Ross; Robbie Mann and Andy Wilson; Independent Trustees; and Joe McLachlan, Interim Head of Finance and ICT, East Ayrshire Council, ex officio Trustee.

ATTENDING: Anneke Freel, Chief Officer; Jackie Biggart, Head of Corporate Services; Lorraine Russell, Finance and Business Development Manager; Christine Keenan, Property & Estates Development Manager; and Carleen Fitzgerald, Engagement Support Officer, all East Ayrshire Leisure Trust.

APOLOGIES: Councillors Ian Grant; and Iain Linton; Trustees; and Bob McCulloch, Interim Head of Housing and Communities, East Ayrshire Council, ex officio Trustee.

CHAIR: Councillor Clare Maitland, Chair.

CHAIR'S WELCOME

1. The Chair welcomed everyone to the Annual General Meeting of East Ayrshire Leisure Trust.

DECLARATIONS OF INTEREST

2. No declarations of interest were intimated.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

3. There were submitted and approved, the Minutes of the Annual General Meeting held on 6 October 2020 (circulated).

2020/21 ANNUAL REPORT AND ACCOUNTS

4. There was submitted a report dated 2 September 2021 (circulated) by the Chief Officer, presenting the 2020/21 Report and Accounts for approval. The report showed that the Trust established sound procedures for financial management and the Trust's external auditors, Azets Audit Services, were satisfied with the accuracy of accounts and the procedure in place to manage the Trust's finances.

The following was noted:

- Robin Hume thanked all involved and provided additional comments on the accounts on behalf of the Performance & Audit Sub-Committee highlighting that it was the first year of re-evaluation of the pension fund.
- Letter of comfort received from the Council to give the Trust security for the next year.

It was agreed:-

- (i) to approve the 2020/21 Report and Accounts;

- (ii) to approve the Letter of Representation to accompany the accounts; and
- (iii) otherwise to note the contents of the report.

TRUST BOARD MEETING SCHEDULE

- 5.** There was submitted a report dated 2 August 2021 (circulated) by the Chief Officer which submitted for approval the schedule of Board and Performance and Audit Sub-Committee meetings for the coming year.

It was agreed:-

- (i) to approve the schedule of meetings as described in the report; and
- (ii) otherwise, to note the contents of the report.

DEMISE OF OFFICE BEARERS

- 6.** In terms of Clause 48 of the Constitution, the Chair and Vice-Chair ceased to hold office.

The meeting terminated at 18.07 hours.