

PERFORMANCE AND AUDIT SUB-COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 16 AUGUST 2022 AT 1600 HOURS IN THE RECEPTION ROOM, GRAND HALL, KILMARNOCK

PRESENT: Independent Trustees Robin Hume; Jackie Livingston; and Andy Wilson; Trade Union Trustee; and Councillors Linda Holland and Graham Boyd, Trustees

ATTENDING: Anneke Freel, Chief Officer; Jackie Biggart, Head of Corporate Services; Paul Mathieson, Head of Operations; Lorraine Russell, Finance and Business Development Manager; and Carleen Fitzgerald, Development Officer (Admin); all East Ayrshire Leisure Trust; and Nick Bennett, Azets Audit Services

CHAIR: Independent Trustee, Robin Hume.

APOLOGIES

1. N/A

DECLARATIONS OF INTEREST

2. No declarations of interest were made.

MINUTES OF PREVIOUS MEETING

3. There were submitted and approved as a correct record of the Minutes from the meeting of the Performance and Audit Sub-Committee held on 14 June 2022 (circulated).

PERFORMANCE REPORT APRIL – JUNE 2022 (Q1)

4. There was submitted a report dated 4 August 2022 (circulated) by the Chief Officer, which provided details of the Trust's performance for the period April - June 2022, the first quarter of the 2022/23 financial year. In line with the organisational review, Strategic Vision and Corporate Delivery Plan, the performance report has been separated into 3 documents: East Ayrshire Leisure Performs; Corporate Delivery Plan Record of Progress; and Financial Performance.

During discussion on the report, the following was noted:

- Performance figures across cultural venues are recovering well with an increase of 139% compared to this time last year.
- E-books and other digital services continues to grow beyond pre-covid figures.
- Community Lifestyle Hubs and Sports Centres all performing well.
- Organisational Learning has now been added to the report.
- Galston Town Hall planning permission granted for restoration and redevelopment works.
- Trustees will be invited to attend the launch of the Quentin Blake: Illustrating Verse exhibition at the Dick Institute on 15 September.
- The Natural Health Programme delivered by the Countryside team has done well, plans to expand throughout other service areas in the future.
- The Covid-19 risk register will be reviewed and integrated into the core organisational risk register for quarter 2.

- Financial performance – the projected outturn is a breakeven position.
- Reserves currently sitting at £270k
- SHOUT – received £5k for free swimming, Greig to provide a breakdown.
- The Chief Officer advised that the Council monitors and pays for energy use as facilities belong to the Council.

It was agreed:

- (i) to approve the East Ayrshire Leisure Performs Report for the period April – June 2022; and
- (ii) to otherwise note the content of this report.

ANNUAL REPORT AND ACCOUNTS 2021/22

5. There was submitted a report dated 3 August 2022 (circulated) by the Chief Officer that presents Trustees with the 2021/22 Report and Accounts for approval.

The following was noted:

- Managers and Trustees confirmed that they were happy that all relevant information had been passed to Nick and his team in order to carry out the audit.
- The Chair thanked both Nick and Lorraine, along with their teams, for the work carried out to complete the audit.

It was agreed:-

- (i) to approve the 2021/22 Report and Accounts
- (ii) approve the Letter of Representation to accompany the accounts; and
- (iii) otherwise note the contents of the report.

ANY OTHER COMPETENT BUSINESS

6. N/A

DATE OF NEXT MEETING

7. East Ayrshire Leisure Annual General Meeting / Board of Trustees – 13 September 2022
Performance & Audit Sub-Committee – 8 November 2022

The meeting terminated at 1640 hours.