

EAST AYRSHIRE LEISURE TRUST - BOARD OF TRUSTEES

ANNUAL GENERAL MEETING

MINUTES OF MEETING HELD ON THURSDAY 28 SEPTEMBER 2023 AT 1800 HOURS IN DARVEL TOWN HALL

PRESENT: Councillors Clare Maitland; Graham Boyd; Iain Linton; Linda Holland; and James Adams, Trustees; and Robin Hume; David Ross; Melanie Swan; Barbara McIntyre; Robert Hannah; and Andy Wilson, Independent Trustees

ATTENDING: Anneke Freel, Chief Officer; Paul Mathieson, Executive Lead: Places, Projects & Programmes; Lorraine Russell, Strategic Lead: Creating a Solid Foundation for Growth; and Carleen Fitzgerald, Development Officer: Organisational Administration, all East Ayrshire Leisure Trust

APOLOGIES: Jackie Livingston, Independent Trustee; and Blair Millar, Head of Housing and Communities; and Joe McLachlan, Chief Financial Officer and Head of Finance and ICT, East Ayrshire Council, ex officio Trustees; and Jackie Biggart, Executive Lead: People, Policy & Performance, East Ayrshire Leisure Trust

CHAIR: Councillor Claire Maitland, Trustee

CHAIR'S WELCOME

1. The Chair welcomed everyone to the Annual General Meeting of East Ayrshire Leisure Trust.

DECLARATIONS OF INTEREST

2. No declarations of interest were intimated.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

3. There were submitted and approved, the Minutes of the Annual General Meeting held on 4 October 2022 (circulated).

2022/23 ANNUAL REPORT AND ACCOUNTS

4. There was submitted a report dated 13 September 2023 (circulated) by the Chief Officer, presenting the 2022/23 Report and Accounts for approval. The report showed that the Trust established sound procedures for financial management and the Trust's external auditors, Azets Audit Services, were satisfied with the accuracy of accounts and the procedure in place to manage the Trust's finances.

It was agreed:-

- (i) to approve the 2022/23 Report and Accounts;
- (ii) to approve the Letter of Representation to accompany the accounts; and
- (iii) otherwise to note the contents of the report.

TRUST BOARD MEETING SCHEDULE

5. There was submitted a report dated 4 September 2023 (circulated) by the Chief Officer which submitted for approval the schedule of Board and Performance and Audit Sub-Committee meetings for the coming year.

It was agreed:-

- (i) to approve the schedule of meetings as described in the report; and
- (ii) otherwise, to note the contents of the report.

ANY OTHER COMPETENT BUSINESS

6. The Chair and Chief Officer thanked Robin Hume and Jackie Livingston for their continued work and support for the Trust over the past 10 years, Robin also thanked Trustees and Officers.

DEMISE OF OFFICE BEARERS

7. In terms of Clause 48 of the Constitution, the Chair and Vice-Chair ceased to hold office.

The meeting terminated at 18.05 hours.