

EAST AYRSHIRE LEISURE TRUST - BOARD OF TRUSTEES

MINUTES OF MEETING HELD ON TUESDAY 30 MAY 2023 AT 5.55PM HOURS AT THE AYRSHIRE ATHLETICS ARENA, KILMARNOCK

PRESENT: Councillors Clare Maitland; Iain Linton; and James Adams, Trustees; and Robin Hume; David Ross; Jackie Livingston; and Andy Wilson, Independent Trustees

ATTENDING: Anneke Freel, Chief Officer; Jackie Biggart, Executive Lead: People, Policy & Performance; Paul Mathieson, Executive Lead: Places, Projects & Programmes; Lorraine Russell, Strategic Lead: Creating a Solid Foundation for Growth; Jenna Low, Development Officer - Sports; and Carleen Fitzgerald, Development Officer - Organisational Administration, all East Ayrshire Leisure Trust. Barbara McIntyre, observing

CHAIR: Councillor Clare Maitland, Trustee

CHAIR'S REMARK

The Chair welcomed Barbara McIntyre (who attended to observe the meeting) and noted that along with Robert Hannah, Barbara would be joining us as our new Trustee from 12 September.

APOLOGIES

1. Councillors Linda Holland; and Graham Boyd Trustees; Melanie Swan, Independent Trustee; and Joe McLachlan, Chief Financial Officer and Head of Finance and ICT; and Blair Millar, Head of Housing and Communities, East Ayrshire Council, ex officio Trustees

DECLARATIONS OF INTEREST

2. Councillor Iain Linton as Chair of the Kilmarnock Leisure Centre Trust in relation to Item 6 of the Agenda, it was agreed that there was no requirement for him to withdraw from the meeting when the item was being discussed.

MINUTES OF PREVIOUS MEETING

- 3.1 There were submitted and approved the minutes of the previous Board meeting held on 21 February 2023 (circulated).

MINUTES OF PERFORMANCE AND AUDIT SUB-COMMITTEE OF 16 MAY 2023

- 3.2 There were submitted and noted the minutes of the Performance and Audit Sub-Committee meeting held on 16 May 2023 (circulated).

PERFORMANCE REPORT JANUARY – MARCH 2023 (Q4)

4. There was submitted a report dated 17 May 2023 (circulated) by the Chief Officer which provided details of the Trust's performance for the period January – March 2023, the final quarter of the 2022/23 financial year. In line with the organisational review, Strategic Vision and Corporate Delivery Plan, the performance report has been split into 3 documents: East

Ayrshire Leisure Performs; Corporate Delivery Plan Record of Progress; and Financial Performance.

During discussion on the report, the following was noted:

- The report was approved by the Performance and Audit Sub-Committee on 16 May 2023.
- Overall attendance across our venues was 370,489, with a 32% increase on pre-covid figures for the same period in 2021/22.
- 112% increase in attendance across libraries where programming has been introduced. Consultations will begin regarding opening hours, programming and what we offer within our libraries.
- 20 outputs within the 2022-24 Corporate Delivery Plan have been completed, and will continue to work on the remaining outputs during 2023/24.
- Treehouse Residential Centre had a successful visit in February from East Ayrshire Young Carers, they will be visiting again in the Summer. £36,000 funding awarded for residential trips which will be used to allow weeklong visits for young people from the ASN Network. Interest from EAC schools after meeting with Head Teachers, also wider audiences such as the Royal Conservatoire. Schedule of costs and activities available and issued to interested parties.
- Update to be provided to Trustees following feedback from school visits at end of year.
- 20,000 visitors to the Castle in first month. Dean Castle website has been launched.
- New booking system will be in place from October, and our new ticketing system will be introduced early next year after panto.
- The actual outturn for East Ayrshire Leisure at 31st March 2023 is a favourable position of £318,112 which will be reduced to £201,232 following designation of items totalling £116,880.
- Security continuing to be put place for every booking at the Palace/Grand Hall, incidents are getting fewer. Continuing to work with Police, Burns Mall & bus station.
- £21,430,838 external funding was achieved for the period 2022/23.

It was agreed:-

- (i) to note the East Ayrshire Leisure Performs report for the period January – March 2023; and
- (ii) otherwise, to note the contents of the report.

Andy Wilson joined the meeting during discussions of the above item.

PERFORMING ARTS TEAMS REVIEW

5. There was submitted a report dated 18 May 2023 (circulated) by the Chief Officer, to seek approval from Trustees for the Performing Arts team review that, subject to employee consultation, will be implement in October 2023.

During discussion on the report, the following was noted:

- 4 new posts will be advertised, there will not be not many hours available for bank staff, but bank staff can apply for these roles.
- No savings will be generated from this review.

It was agreed:-

- (i) to approve the Performing Arts Review;

- (ii) remit the Executive Lead: Places, Programmes and Projects to begin employee consultation and to implement changes; and
- (ii) otherwise, to note the contents of the report.

OPPORTUNITIES WITH THIRD PARTY PARTNERS

6. There was submitted a report dated 11 May 2023 (circulated) by the Chief Officer, that seeks authority for the Executive Management Team to work with East Ayrshire Council and other partners on future management arrangements for the Galleon Leisure Centre in Kilmarnock, Roundhouse Countryside Centre in Loch Doon, Visions Leisure Centre in Cumnock and other opportunities with third party partners.

It was agreed:

- (i) to remit the Chief Officer to work with East Ayrshire Council and the Kilmarnock Leisure Centre Trust on potential future management arrangements for the Galleon Leisure Centre in Kilmarnock;
- (ii) to remit the Chief Officer to develop a business proposal for the Roundhouse Centre at Loch Doon;
- (iii) to remit the Executive Management Team to explore all future third party partnerships that will improve the leisure opportunities for communities in East Ayrshire, and
- (iv) otherwise, to note the contents of the report.

ANNUAL HIGHLIGHT REPORT

7. There was submitted a report dated 17 May 2023 (circulated) by the Chief Officer that provides highlights of the Trust's performance for the year 2022/23.

It was agreed:-

- (i) to note the highlights and achievements of the Trust during 2022/23; and
- (ii) otherwise, to note the contents of the report.

VOLUNTARY SEVERANCE

8. There was submitted a report dated 26 May 2023 (circulated) by the Chief Officer to seek the Board's approval of a severance application on the grounds of redundancy in respect of an employee within East Ayrshire Leisure.

It was agreed:-

- (i) to approve the severance application detailed in paragraph 3 and Appendix A to this report; and
- (ii) otherwise, to note the contents of the report.

SPORTING PATHWAYS ACTION PLAN

9. There was submitted a report dated 2 February 2023 (circulated) by the Development Officer - Sports that outlines our vision for develop sporting pathways aligned to our four key priority sports; gymnastics, athletics, swimming and golf. It also provides detail on how we will support the develop of other underrepresented sports locally, as well as how we plan to raise the profile of sport through a programme of high profile events and festivals. The sporting

pathways action plan seeks approval for the future development of sports coaching, sporting partnerships and programmes.

It was agreed:-

- (i) to approve the Sporting Pathways Action Plan; and
- (ii) otherwise, to note the contents of the report.

James Adams joined the meeting during discussions of the above item.

ANY OTHER COMPETENT BUSINESS

10. N/A

DATE OF NEXT MEETING

- 11.** Performance & Audit Sub-Committee – 15 August 2023
East Ayrshire Leisure AGM / Board of Trustees – 12 September 2023

The meeting terminated at 19.25 hours.